



Request for Proposal

TERMS OF REFERENCE

Regarding: Recovery of precious metals from the surface of worn out steam boilers

1. Technical specification

The subject of the order is the recovery of precious metals from the surface of steel scrap (waste code 17 04 05 / B1010) from used steam boilers and their components. The recovery of precious metals is carried out using a destructive method, applied with the use of executive applications and with the decisions held authorizing the performance of the above-mentioned service.

The Contractor will perform: cleaning, sampling, determining the content of precious metals (platinum, palladium and rhodium) in the filtered suspension obtained after recovery and refining. The components intended for cleaning worked under a package of catalytic-catchment gauzes made of precious metals. The approximate weight of the steel scrap intended for the recovery of precious metals from its surface is about 70 tons. This is an estimated weight. The final weight of the components will be confirmed after weighing on a legalized scale on the premises of ANWIL with the participation of the Contractor.

2. Working parameters and technical conditions

Performance of the service in accordance with the requirements of the RFP

3. Scope of work/delivery

Estimated scope of work:

3.1. Transport:

- 3.1.1. Preparation of shipping documents by ANWIL S.A. with the Contractor's participation;
 - 3.1.2. Weighing of steel scrap on ANWIL S.A. premises;
 - 3.1.3. Loading of components onto vehicles provided by the Contractor;
 - 3.1.4. Preparation for transport and securing of boilers to reduce precious metal losses during transport is the responsibility of the Contractor;
 - 3.1.5. Transport of scrap by the Contractor to the destination where it will be recovered;
 - 3.1.6. Delivery by the Contractor to ANWIL S.A. of copies of shipping documents confirming the quantity and date of received components.
- 3.2. Carrying out the process of recovering precious metals from the surface of scrap at the Contractor's premises and refining in accordance with applicable legal regulations and in accordance with the decisions held authorizing the performance of the service.

- 3.3. Sampling the obtained material and analysing the content of recovered precious metals from the scrap surface.
- 3.4. Acceptance of results by ANWIL S.A. and the Contractor.
- 3.5. Presentation of possible financial settlement proposals.
- 3.6. Repurchase of steel scrap by the Contractor.

4. Completion/delivery date

Estimated completion date: The bidder will submit a proposed schedule based on which the completion date will be determined. The preferred deadline is within 6 months from the contract signing date. Preferred term of finishing of project 31.12.2026.

5. Technical Conditions for the performance and acceptance of services/delivery

- 5.1. Minimum recovery of Pt and Pd metal at 99.95%, and 99.9% for Rh. Loss on Intake (LOI)/Loss on Reduction (LOR) at a maximum of 0.05% by weight.
- 5.2. Representatives of ANWIL S.A. will (at ANWIL's expense) supervise key recovery stages, as defined by the parties in the contract. The supervision will be conducted by ANWIL's employees or by third company.
- 5.3. Completion of individual stages and the allocation of ANWIL S.A.'s share of the costs have been agreed upon between the parties in the contract. A preliminary schedule will be included in the offer.

6. Warranties

The offeror provides a minimum 24-month warranty for the service performed..

7. Additional requirement:

7.1. If a recovery/cleaning process is proceed in Poland, the following is required:

- a) Confirmation of the Bidder's authorization to collect and transport waste by:
 - including the relevant waste management permits (with waste code 17 04 05 specified) with the bid;
 - use of the BDO register entry number for waste processing;
 - provide the BDO registration number authorizing the transport of waste covered by this request. If the waste collection company uses the services of a waste transport company, it is necessary to provide the BDO registration number authorizing the transport of waste covered by this request by the indicated company or a declaration that the Bidder will not use the services of a waste transport company.
- b) A declaration that the Bidder undertakes to immediately confirm the receipt and transportation of waste with BDO.
- c) Providing the Tax Identification Number (NIP) under which the service will be provided, documented by a certificate confirming VAT status.
- d) Providing the PKWiU classification for the service.

7.2. In the case of performing the service abroad, the following is required:

- a) Confirmation of the Bidder's authorization to collect and transport waste by:
 - Attaching to the offer relevant waste management permits (specifying waste code 17 04 05) along with any restrictions translated into Polish or English;
 - Attaching to the offer copies of relevant permits authorizing the transport of waste (within and outside Poland) together with a version translated into Polish or English.
- b) Confirmation of readiness to complete all formalities arising from Regulation (EU) 2024/1157 of the European Parliament and of the Council of 11 April 2024 on shipments of waste, amending Regulations (EU) No 1257/2013 and (EU) 2020/1056 and repealing Regulation (EC) No 1013/2006.
- c) A declaration that the Bidder will issue a confirmation that the waste has been delivered/collected within 3 days of receiving the waste.
- d) Providing a current certificate of tax residence.
- e) Specifying the place of work.
- f) Providing the VAT number under which the service will be provided.

7.3. For domestic and foreign Bidders, we also ask for:

- a) Declaration that the Bidder is an authorized recipient of the waste covered by the request for quotation within the meaning of applicable legal provisions regulating waste collection.
- b) Declaration that the transport of waste will be carried out in accordance with the applicable regulations governing the transport of waste.
- c) A declaration that the Bidder assumes full responsibility for the collected waste.
- d) A declaration that the Bidder will provide a declaration confirming that the final waste recovery has been completed in accordance with applicable law.
- e) Information on the recovery process (R1-R13) the waste will undergo.
- f) Confirmed references (information on waste collection agreements) or contact details for individuals who can confirm the provision of services corresponding to the scope of this request:
 - Documented experience in the recovery of precious metals from nitric acid plants and the technical capabilities to carry out the process.
 - References with descriptions of similar work – recovery of precious metals from dust collected from equipment located under catalytic-catchment gauzes packages.
- g) Description of the precious metal recovery process.
- h) Schedule for the execution of individual operations and sample analysis.
- i) Determination of the total cost of the operations included in the scope of the request, broken down by individual stages and tasks.
- j) Providing the INCOTERMS database.

The Contractor is obliged to comply with the regulations regarding order, occupational health and safety, fire protection, environmental protection, and passenger traffic rules in force on the premises of ANWIL S.A. – Guidelines on Occupational Health and Safety, Environmental Protection, and Fire Protection for Contractors of All Works on the premises of ANWIL S.A. (Appendix 1).

7.4. Other requirements:

- Conducting a site visit or teleconference to discuss the topic.
- Confirmation of completion of the entire scope of work, and, if necessary, presentation of an alternative solution.
- Submission of at least 3 references from the last 5 years or IT data from companies that can confirm the provision of services corresponding to the scope of this request for proposals.
- Presentation of a sample work schedule.
- Specification of the service completion date. Before commencing the task, the contractor is required to prepare an implementation schedule.

- The bid must include a cost estimate.
- The Contractor is obligated to comply with all applicable occupational health and safety, fire safety, environmental protection, and road traffic regulations on the premises of ANWIL S.A.
- A declaration that the Bidder is an authorized recipient of the waste covered by the request for proposals within the meaning of applicable waste collection regulations.
- A declaration that the waste will be transported in accordance with applicable waste transport regulations.
- A declaration that the Bidder will provide a declaration confirming that the final recovery of the waste was carried out in accordance with applicable regulations.
- A description of the precious metal recovery process..
- Confirmation that ANWIL S.A. can conduct an audit to verify the declared technical capabilities to implement the process covered by this request for proposals and its compliance with the requirements specified in the terms of reference during the procurement process and throughout the contract term.
- A description of the precious metal recovery process.
- Confirmation that ANWIL S.A. can conduct an audit to verify the declared technical capabilities to implement the process covered by this request for proposals and its compliance with the requirements specified in the terms of reference during the procurement process and throughout the contract term.
- Specification of guaranteed precious metal recovery rates.
- For installation work, the Contractor will be responsible for organizing the social facilities
- The Client reserves the right to increase or decrease the scope of work..
- Confirmation that, upon Client's request, a Client representative can be present during sampling and weighing, and that a certified scale is available.

8. Contractor Selection Criteria

The first stage involves the evaluation of the technical part of the offer, which includes (score 0-1)

- Confirmation of having read and accepted the terms of this Tender Document and their content.
- Attachment of declarations and copies of documents/confirmations of qualifications, as described in points 7.1., 7.2., and 7.3.
- Submission of references confirming experience in conducting the process that is the subject of this request.
- Confirmation that ANWIL S.A. can conduct an audit verifying the declared technical capabilities to conduct the process that is the subject of this request and its compliance with the requirements specified in the tender specifications (audit of formal and legal documentation and waste treatment facility) during the procurement process and throughout the term of the contract.
- Description of the precious metals recovery and refining process.
- Schedule for the execution of individual operations and sample analysis.
- Presentation of a proposal for guaranteed recovery of Pt, Pd, and Rh metals. If this depends on the sample concentration, please provide this relationship.
- Confirmation of the minimum required purity of the recovered metals
- The Contracting Authority requires that precious metals recovered from the entrusted material be refined exclusively in a refinery included on the current LPPM (London Platinum and Palladium Market) list.
- The Contractor is required to specify the name of the refinery and its address.

- A document confirming the Contractor's cooperation with the refinery.

8.1. After receiving a positive technical evaluation, the second stage will begin – the commercial evaluation of the offers.

- The recipient whose offer meets the substantive requirements, and whose price and other commercial terms are the most favorable, will be selected. Due to the specific nature and complexity of the procedure, the evaluation of the commercial portion of the offers will be conducted using a special calculator.
- The commercial offer will include a detailed cost estimate, cash settlement terms, and optional settlement in recovered metal.
- The commercial offer must include a complete quote for the service, including individual unit costs (rates), including: pre-treatment per kg (if required), refining per kg, transport, metal transfer to ANWIL's account, and other unspecified costs.

8.2. Other requirements:

- Confirmation of acceptance of the Essential Contractual Provisions (Enclosure No. 12) or indication of any deviations.
- Declaration confirming that a specimen of the bank guarantee will be provided.
- Confirmation of acceptance that ANWIL's contractual documents shall prevail over the Contractor's documents.

9. Enclosure

Enclosure No. 1 – Conditions of participation in the tender procedure – RFP.

Enclosure No. 2 – Information protection.

Enclosure No. 3 – Sanction clause.

Enclosure No. 4 – Anti corruption clause.

Enclosure No. 5 – Information note.

Enclosure No. 6 – GDPR Clause.

Enclosure No. 7 – Declaration – Beneficial Owner.

Enclosure No. 8 – Privacy notice for natural persons who are Contractor or representatives of Contractors, of ORLEN Group Companies and whose details are shared across ORLEN as part of the Trade Credit Centralisation.

Enclosure No. 9 – Privacy notice for natural persons who are Contractors, or representatives of Contractors, of ORLEN Group Companies and whose details are shared across ORLEN as part of the Debt Collection Centralisation.

Enclosure No. 10 – Draft of Bank Guarantee.

Enclosure No. 11 – Disposal (Green) Contract draft

Enclosure No. 12 – Essential Contractual Provisions

Enclosure No. 13 – Commercial and Financial Offer Form